

# Business Continuity Policy

Alloga UK is a company which is committed to ensuring it is able to plan for, respond to and recover from incidents and business disruptions in order to continue its business operations at an acceptable level following a disruptive event.

Alloga UK is registered to ISO 22301:2019 certification, which is an internationally recognised business continuity management standard.

We will identify potential threats to our organization and the impacts those threats may cause, and in analysing those threats we will:

- Prioritise the immediate safety of our employees, visitors, and neighbours.
- Mitigate risks that may impact on service levels to our clients.
- Preserve the organisation's property and that of our clients.
- Develop plans that facilitate the recovery of the business, as soon as is reasonably practicable, in order to protect the business agreements with our clients and interested parties.


In order to safeguard the interests of our colleagues, stakeholders, reputation, brand image and value-creating activities, we will continuously recognise and develop effective responses by way of continuity plans to any significant and new disruptive threats caused by reasons outside of our control.

We will consider all legal and regulatory requirements to our business and implement processes that maintain compliance to those requirements and the continuity of our operations.

We commit to regularly exercise and test our Business Continuity Management System in order to assess its effectiveness and the ability of all personnel to respond to plans, thus ensuring safety and efficiency of recovery.

By continually reviewing our risk threats, our plans, processes, procedures, and objectives, we are committed to the continual improvement of the Business Continuity Management System.

To help us achieve our aim, we commit to a management system that satisfies all requirements of legal regulations and standards that affect our business.



**Helen Swiffin, Acting Chief Operating Officer and Senior Business Director, Alloga UK**

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